

VETERANS OF FOREIGN WARS OF THE UNITED STATE AUXILIARY
DEPARTMENT OF COLORADO

GENERAL ORDERS #3

February 1, 2022

All General Orders from the Department President are official and must be read at the first meeting following receipt before being filed for reference.

1. **The Department of Colorado VFW Auxiliary** Parade of Programs, Workshops, and Council of Administration meeting is scheduled for March 12 and 13, 2022 at Verle Huffman VFW Post 9644, 2680 W Hampton Avenue, Englewood CO 80110. A complete schedule of programs and workshops will be available on the Department website. Joint Council of Administration meeting to be held on Sunday, March 13, 2022 at 8:30 am and the Auxiliary Council meeting will follow. Please watch for further details coming out soon.
2. **Department President Lucille Chavez' special project** is the VFW Department Service Office located at 155 Van Gordon Street, Lakewood CO. Please forward all donations to Department Treasurer, Cindy Anderson.
3. **Members in Good Standing** are those who are life members or those who hold a 2022 annual membership card as of January 1, 2022. A member who is not in good standing is not eligible to attend meetings, vote, or hold an office or chairmanship. They are also not eligible for a cancer grant from National. All rights and benefits are restored immediately upon payment of the current year dues. Proof of payment may include a paper or digital copy form MALTA.
4. **Membership:** Members who have not yet paid their dues for 2022 are requested to send dues to your Auxiliary Treasurer or pay them directly through the MALTA system with an activated account. Membership cards will be sent to paid annual members from National Headquarters within 2 to 4 weeks. Members should always carry an application in order to recruit new members. The VFW Auxiliary may fix an admission fee. This entitles each new member to a copy of the National Bylaws and Booklet of Instructions and a membership pin. (See Section 102 of the Bylaws)
5. **Audits** for the months of October, November and December 2021 were to be completed by January 31, 2022. Audits must be read on the Auxiliary floor and voted to be approved before sending them to the Department Treasurer by February 28, 2022.
6. **District Presidents:** Annual official visits to the Auxiliaries should continue only as it is possible to do that safely for all. A copy of the visitation report is to be sent to the Department Secretary and Department Chief of Staff. District Officer making the visit should sign the Secretary and Treasurer books to verify that they are being kept in accordance with procedures. Copies of bonds, audits, and verification of 990 filings should be available for review. All questions on the visit form should be completed.

7. **Voice of Democracy and Patriots Pen:** The Department VFW Auxiliary would like to extend congratulations to all the winners throughout the state and to thank all Auxiliaries for their hard work to promote these programs.
8. **Hospitalized Veterans** will receive special recognition during the week of February 14 through 20, 2022. Consider planning a special event or activity to honor our hospitalized veterans during this time.
9. **Salute to Service** nominations from the Auxiliaries are due to VFW Department Headquarters by March 31, 2022. The annual Department Award Banquet will be held on April 23, 2022 at Joseph J Jacques, Jr. VFW Post 7945, 10217 Quivas Street, Thornton CO 80260. Forms are available on the Department website.
10. **Program Report Forms** should be filed with the VFW Department Headquarters in a timely manner so that Auxiliaries will receive credit for their hard work. The reporting year is April 1, 2021 to March 31, 2022. All reports are due to Department Headquarters by April 15, 2022.
11. **A special thank you** to all of those that attended the Parade of Programs in Security. The Program Chairmen did an outstanding job of promoting their programs and I am sure that each of you were able to take some good information back to your Auxiliaries.

BY ORDER OF:
Lucille Chavez
Department President

ATTESTED BY:
Ginny Rosa
Department Secretary