

**Department of Colorado  
Veterans of Foreign Wars of the U.S.  
1400 Carr Street - Lakewood, CO**

**General Orders No. 4**

**May 1, 2020 Series 2019-2020**

1. 100th **DEPARTMENT CONVENTION** has been cancelled by the Department Council of Administration due to the COVID-19 pandemic. As directed by VFW Executive Order No. 2 a *pro-forma* convention will be conducted on 12 June 2020 for the purposes of maintaining compliance with Section 503 of the National Bylaws; no business will be transacted due to the lack of a quorum.
2. **DELEGATE FEES WILL NOT BE ASSESSED** this year due to the Department Convention being cancelled.
3. **NOMINATIONS FOR ELECTED DEPARTMENT OFFICE** must be submitted in writing along with an acceptance letter to the Department HQ no later than 26 June 2020 Please check the department website <http://vfwco.org> for more information.
4. **POST QUARTERMASTERS:** Request the assistance of your members in completing the list of deceased members form and return to Department Headquarters no later than May 30, 2020.
5. **REQUESTS FOR REIMBURSEMENT** from 2019-2020 Council Members between July 1, 2019 and June 30, 2020, must be submitted in writing and approved by the State Commander. If NOT submitted by July 10, 2020, the request will not be paid.
6. **POST ELECTION REPORTS:** It is the responsibility of the membership to insist that the responsible officer reports the elections of officers to Department immediately after the election is completed.
7. **POST AND DISTRICT ELECTION REPORTS:** Contact information from the Post and District Election Reports are used to publish the Department Roster. Please ensure that the contact information is correct including email addresses. If not sent to Department by July 1, 2020 your officers will be omitted from the Department Roster. No exceptions.
8. **POSTS SHOULD ARRANGE SPECIAL CEREMONIES** and all Commanders shall alert comrades to their obligations for appropriate commemoration of the following outstanding action dates in U.S. History: May 8<sup>th</sup>, VE Day; June 6<sup>th</sup>, D Day; June 14<sup>th</sup>, Flag Day. It is requested that all Posts and their members honor Memorial Day on May 31<sup>st</sup>.

ATTESTED BY:  
*/s/ Bruce R. Dolan*  
Bruce R. Dolan

State Adjutant

BY COMMAND OF:

*/s/ David Stone*

David Stone

State Commander