

**VETERANS OF FOREIGN WARS OF THE UNITED STATES AUXILIARY
DEPARTMENT OF COLORADO**

**GENERAL ORDERS #1
JUNE 17, 2017**

All General Orders from the Department President are official and must be read at the first meeting following receipt before being filed for reference.

1. Having been duly elected and installed into the office of President, Department of Colorado, according to the Constitution and By-Laws of the Veterans of Foreign Wars of the United States Auxiliary, I hereby assume command on June 17, 2017. All previously elected, appointed and committeemen's term of office is hereby declared expired and now ineffective. The following officers have been duly elected and installed at the 93rd Annual Convention held in Colorado Springs, CO on June 14 – 17, 2017 and will have full authority to act and shall be obeyed accordingly:

PRESIDENT;

Caroline Gelatt (6624)
3201 Claremont Ave
Evans CO 80620

SR. VICE PRESIDENT:

Shelley Schlieman (7945)
3537 W. 113th Ave
Westminster CO 80031

JR. VICE PRESIDENT:

Sabrina Feagaiga (101)
4555 Harwood Rd
Colorado Springs CO 80916

SECRETARY:

Ginny Rosa (12009)
416 S Pine Dr
Bailey CO 80421

TREASURER:

Cindy Anderson (4331)
9134 W 93rd Ave
Westminster CO 80032

CHAPLAIN:

Kathy Carlson (7829)
19527 Kershaw Ct
Monument CO 80132

CONDUCTRESS:

Patsy Gilmore (3917)
1719 Ascot Rd
Colorado Springs CO 80906

GUARD:
June Spencer-Burton (101)
3280 S Academy Blvd, Lot C
Colorado Springs CO 80916

2. **Department Officers, Department Chairmen, District Presidents and Auxiliary Presidents:**
All communications must be answered promptly, using the proper channels as listed on page 12 of the Booklet of Instructions.

3. **Following are the Program Chairs for the 2017 - 2018 year:**
Program Coordinator – Carolyn Simon (322), 3550 S Harlan St, Apt 192, Denver CO 80235
Achievement – Ruth Gulden (1), 10658 Crystal Way, Morrison CO 80465
 Gayle Stockwell (6624), 2038 27th Ave Ct, Apt 4, Greeley CO 80634
 Pam Valdez (2411), 8555 Cty Rd GG, Las Animas CO 81054
 Queenie Barz (5231), P O Box 533, Mancos CO 81328
All State Treasurers – Cindy Anderson (4331), 9134 W 93rd Ave, Westminster CO 80021
Americanism – Rena Cales (6461), 7461 Fortman Avenue, Fountain CO 80817
Auxiliary News – Ann Mauck (2601), 2130 Squires St, Longmont CO 80501
Buddy Poppy – Ron Boone (2121), 2906 57th Ave, Greeley CO 80634
Ways & Means – Stephanie Trujillo (6624), 636 S Ursula Avenue, Milliken CO 80543
Courtesy – Kathy Carlson (7829), 19527 Kershaw Ct, Monument CO 80132
Chief of Staff/Extension – Colleen Rylant (41), 130 E 22nd St, Loveland CO 80538
Games & Raffle – Glenna Medina (2121), P O Box 874, Platteville CO 80621
Hospital – Philip Reinhold (5812), 834 W El Portal Drive, Pueblo West CO 81007
Legislative – Sara Robley (5812), 571 E Paradise Dr, Pueblo CO 81007
Membership – Rosie Mitchell (8121), P O Box 262, South Fork CO 81154
Program Report/Community Service – Jackie Newlander (3631), 3218 S Andes St, Aurora CO 80013
Scholarships – Sabrina Feagaiga (101), 4555 Harwood Rd, Colorado Springs CO 80916
Social Media – Andi Montoya (1), 8743 Santa Fe Dr, Denver CO 80260
 Christopher Tone (9741), 655 Aspen Cir, Frederick CO 80530
 Lynette Foxe (3917), 131 Kokomo St, Apt H, Colorado Springs CO 80911
Veterans & Family Support – Rose Naughton (2121), P O Box 715, Galeton CO 80622
National Home for Children – Ray Moelder (6624), 1518 39th Street, Evans CO 80620
Youth Activities – Patsy Gilmore (3917), 1719 Ascot Road, Colorado Springs CO 80906

4. **Department Officers, Department Chairmen, District Presidents and Auxiliary Presidents:**
Please place the names of Caroline Gelatt, Department President and Ginny Rosa, Department Secretary on your mailing list so all activities will be reported to this office.

5. **All Auxiliary Presidents, District Presidents and Treasurers:** In accordance with the Bylaws must be bonded no later than September 15, 2017. All Installation reports must be received by the Department Secretary no later than May 31, 2017 and at National Headquarters by June 30, 2017.

6. **Auxiliary Presidents and Treasurers:** In accordance with the change to Department Standing Rules as approved at the June 14, 2017 Council of Administration, dues notices may be sent out to all unpaid members and the Auxiliaries will be charged for the postage unless the Auxiliary Treasurer has notified the Department Treasurer in advance that they have sent out their own Auxiliary Dues notices.

7. **Auxiliary Secretary and District Secretary:** Please send names and addresses of the Auxiliary and District Chairmen to the corresponding Department Chairman and Department Secretary.
8. **District Presidents:** Please send a complete schedule of your District meetings including dates, time and location to Department Secretary, Ginny Rosa, 416 S Pine Drive, Bailey CO 80421 or email to humming657@gmail.com. Please do this promptly so representatives may be scheduled. We ask that you do not schedule any District Meetings during Western Conference to be held November 2 – 5, 2017, in San Diego California.
9. **District Presidents:** A reminder that Annual Inspections are very important and must be conducted. The Inspecting Official should sign the Secretary's and Treasurer's books only if they are kept according to procedures outlined in the Booklet of Instructions. Every question on the Inspection Form should be answered. Copies of your W-9 that has been sent to National and a copy of your filed 990-N should be provided to the Inspecting Official.
10. **Auxiliary Treasurers:** Please send your 2017 - 2018 dues for new membership as received. The Department goal is to reach 100% plus by June 30, 2018.
11. **Auxiliary Trustees and District Trustees:** Audits for the quarter ends of June, September, December, and March must be set to the Department Treasurer 30 days after the end of the quarter.
12. **Hospital Reporting:** When filling out the Hospital Section of the Program Report forms, you must indicate if volunteer hours are provided by a VFW or Auxiliary member.
13. Minutes of the 93rd Department Convention held in Colorado Springs Colorado, June 14 – 17, 2017 will be mailed or emailed to the members of the Convention Composition, with the exception of the Delegates. See Section 812D.
14. **Important Information:** Fall Council of Administration Meeting and Parade of Programs will be held August 12 - 13 at Samuel J Havenga Jr VFW Post #4265 in Craig. Malta Training for Treasurers will begin at 10:00 am, Recruiter Training will be held at 1:00 pm and the Parade of Programs will begin at 2:00 pm at Craig Middle School, 915 Yampa Ave, Craig CO 81625. The Joint Opening of the Council will begin at 8:30 on Sunday, August 14 at Craig Middle School with the VFW then moving to Post 4265 for their meeting. Meals will be served at the Post. **ALL AUXILIARY MEMBERS ARE ENCOURAGED TO ATTEND ALL FUNCTIONS.**
15. Joint Homecoming will be held August 5, 2017 in Evans, Colorado at Post 6624 beginning at 11:00 pm. Everyone is invited to attend. RSPV to coloradovfwhomecoming@gmail.com.
16. To Department Commander Ed Aitken, Department Officers and VFW Members: I hereby pledge the continued support of all the members of the Veterans of Foreign Wars of the United States Auxiliary, Department of Colorado.

BY ORDER OF:
Caroline Gelatt, President

ATTEST:
Ginny Rosa, Secretary