

**VETERANS OF FOREIGN WARS OF THE UNITED STATES AUXILIARY
DEPARTMENT OF COLORADO**

**GENERAL ORDERS #3
February 1, 2018**

All General Orders from the Department President are official and must be read at the first meeting following receipt before being filed for reference.

1. The Department of Colorado VFW Auxiliary will hold its Parade of Programs/Workshops and Council of Administration meeting on March 23 and 24, 2018 at the Pueblo West VFW Post # 5812, 127 E Spaulding Avenue, Pueblo West CO 81007. A schedule of programs and workshops is on the Department website. Workshops will begin at 8:00 am with Parade of Programs at 1:30 pm. Joint Council of Administration will be held on Sunday, March 24, 2018 at 8:30 am and the Auxiliary Council meeting will follow.
2. Department President, Caroline Gelatt's Special Project is the Colorado VFW Foundation, where eligible Veterans can receive a one-time grant up to \$500.00, please forward your donations to Department Treasurer, Cindy Anderson. In addition, \$2.00 from every Veterans Pin sold will benefit the Colorado VFW Foundation.
3. **Auxiliary and District Presidents, Secretaries and Treasurers:** To be considered a member in good standing and to retain your elected position, your 2017 dues had to have been paid by December 31, 2017. Membership is restored to good standing upon payment of dues. A member shall not be refused entrance if they have not received their 2018 membership card, showing a paper or digital version of their receipt and/or membership card from MALTA is considered proof of membership.
4. **Membership:** Keeping your membership current is the easiest way to keep our organization membership whole and healthy. If you have not already done so, please pay your 2018 dues now. Your dues help to keep our congressional voice strong for active duty, veterans and their families. Having your dues current also entitles you to receive a cancer grant provided the eligibility requirements are met. Recruit new members by always carrying an application form with you. Use it to sign up your friends and family. The VFW Auxiliary may fix an admission fee. This entitles each new member to a membership pin and copy of the current Bylaws and Booklet of Instruction. (See Section 102 of the Bylaws).
5. Fourth Quarter Audits for the months of October, November and December are due January 31, 2018. Audits must be voted on and approved by the membership prior to being mailed to Department Treasurer, Cindy Anderson. If an extension is required, please contact your Department Treasurer as soon as possible.
6. A reminder to District Presidents – Annual Inspections are very important and must be conducted in a timely manner. The Inspecting Official should sign the Secretary and Treasurer books only if they are kept according to procedures outlined in the Booklet of Instructions. Every question on the Inspection form should be answered. Copies of the Auxiliary W-9 and acknowledgement of filing the 990 should be on file for the Inspection Official to review.
7. The Department Voice of Democracy Banquet was held at Verle Huffman VFW Post #9644, 2680 W Hampden, Sheridan CO 80110 on Saturday, January 27, 2018. The Department VFW

Auxiliary would like to extend Congratulations to all winners throughout the state and thank each Auxiliary for their hard work in promoting this program.

8. February 12 - 16, 2018 is a special week to honor our hospitalized veterans. Consider planning a special event or activity to pay tribute and express appreciation to our Veterans.
9. Nominations for the Salute to Service are due to Department Headquarters by March 31, 2018. The Department Award Banquet will be held on April 21, 2018 at Francis Brown Lowry VFW Post #501, located at 4747 W Colfax, Denver CO 80204. RSVP for the banquet must be received at Department Headquarters no later than April 16th as seating is limited. Please visit the Department website at vfwco.org for more information.
10. Please file your Program Reporting forms with the VFW Department of Colorado. Your Program Chairman needs your help in receiving these forms in a timely manner so they can report your Auxiliaries hard work. Remember the reporting year is April 1, 2017 thru March 31, 2018. All reports are due to Department Headquarters by April 15, 2018.
11. A special thank you to all those who attended the Parade of Programs in Fort Morgan. The Program Chairmen did an outstanding job of promoting their programs and I am sure that you were able to take something back to your Auxiliaries.

BY ORDER OF:

/s/ Caroline Gelatt

Caroline Gelatt, President

ATTEST:

/s/ Ginny Rosa

Ginny Rosa, Secretary