

**VETERANS OF FOREIGN WARS OF THE UNITED STATES AUXILIARY
DEPARTMENT OF COLORADO**

GENERAL ORDERS #4

MAY 1, 2019

All General Orders from the Department President are official and must be read at the first meeting following receipt before being filed for reference.

1. **Department of Colorado VFW Auxiliary Convention** will be held in Sheridan Colorado at the Verle Huffman Post 9644, 2680 Hampden Ave, Englewood, CO 80110 on June 12 through 15, 2019. All business sessions will be held at Sheridan High School. Uniform of the day for Wednesday night Council meeting will be comfortable casual. Thursday Joint Opening uniform will be the official blue shirt, black skirt or slacks and black shoes. Friday business session will be patriotic red, white and blue tops with blue or black slacks and black shoes. Saturday business session uniform will be the official blue shirt, black slacks/skirts and black shoes. This applies to all council members only.
2. **Department President Shelley Schlieman's special project** is the Ralph Emerson Jack Gulden Blood and Cancer Fund. All Colorado VFW and Auxiliary members are eligible to apply for a grant from this fund. Please forward all donations to Dept. Treasurer, Cindy Anderson. In addition, proceeds from the sale of the Veteran Pins will benefit this fund.
3. **Delegates** to the Department Convention will be recognized by the Credential Committee upon registration according to the Delegate reports filed by the Auxiliary Secretary. Secretaries be sure to send Department Delegate Forms to the Department Secretary Cindy Anderson immediately following delegate elections. NO Delegate cards will be mailed to the Auxiliaries. Remember elected delegates serve for one year.
4. **Any Auxiliary in Arears** for submission of audits shall be deprived of their vote at the Department Convention. Audits covering the months of July 2019 through March 2019 must be completed and on file with the Department Treasurer. All rights shall be promptly restored upon proper adjustment of such deficiencies.
5. **Audits** for the months of January, February and March 2019 are due by April 30, 2019. Audits must be read on the Auxiliary floor and voted to be approved before sending them to the Department Treasurer, Cindy Anderson. If an extension is required, please contact the Department Treasurer as soon as possible.
6. **District Presidents:** Annual official visits to the Auxiliaries should be completed. The District Officer making the visit should sign the Secretary and Treasurer books to verify that they are being kept in accordance with procedures. Copies of bonds, audits and verification of 990 filings should be available for review. All questions on the visit form should be completed.
7. **Membership** for those who have not yet paid 2019 dues will end July 1, 2019. Dues for lapsed members can be paid up to June 30. Any member who has not paid by that time will be dropped from the rolls and must re-apply for membership.
8. **Department Officers and Chairman** must have their yearend convention book reports to Department Secretary Cindy Anderson by May 15.
9. **A special thank you** to all of you who attended the Parade of Programs in Greeley. The Program Chairman did an outstanding job of promoting their programs and I am sure that you were able to take some good information back to your Auxiliaries.

BY ORDER OF:

/s/ Shelley Schlieman
Department President

ATTEST:

/s/Cindy Anderson
Department Secretary