

**VETERANS OF FOREIGN WARS OF THE UNITED STATES AUXILIARY
DEPARTMENT OF COLORADO**

GENERAL ORDERS #4

May 1, 2020

All General Orders from the Department President are official and must be read at the first meeting following receipt before being filed for reference.

1. **Department President, Patsy Gilmore's Special Project** is the Colorado VFW Foundation, where eligible Veterans can receive a one-time grant up to \$500.00, please forward your donations to Department Treasurer, Cindy Anderson
2. **In accordance with the Booklet of Instructions, page 14 "Matters of Concern",** all members are asked to use the **Proper Channels** when reporting concerns or problems within the Auxiliaries. The Auxiliary President should take concerns to the District President who will then take to the Department President. If the Department President feels the concern should be taken to the National President, she will do so.
3. **Department of Colorado VFW Auxiliary Convention** has been cancelled by a vote of the Council of Administration. Further instructions to complete the year will be forthcoming.
4. **Delegates** to the Department Convention should be elected in accordance with National Executive Order #3. **Secretaries** be sure to send Department Delegate Forms along with email addresses of the Delegates to the Department Secretary Ginny Rosa immediately following delegate elections. **NO** Delegate cards will be mailed to the Auxiliaries. Remember – elected delegates serve for one year.
5. **Any Auxiliary in arrears** for submission of audits shall be deprived of their vote at the Department Convention. Audits covering the months of July 2019 through March 2020 must be completed and on file with the Department Treasurer. All rights shall be promptly restored upon proper adjustment of such deficiencies.
6. **Audits** for the months of January, February and March 2020 are due by April 30, 2020. Audits must be read on the Auxiliary floor and voted to be approved before sending to the Department Treasurer. If an extension is required, please contact the Department Treasurer as soon as possible.
7. **District Presidents:** Annual official visits to the Auxiliaries should be completed. The District Officer making the visit should sign the Secretary and Treasurer books to verify that they are being kept in accordance with procedures. Copies of bonds, audits and verification of 990 filings should be available for review. All questions on the visit form should be completed. A copy of the visit form should be sent to Department President, Patsy Gilmore, Department Chief of Staff, Linda Reinhold and Department Secretary, Ginny Rosa.
8. **Membership:** For those who have not yet paid their 2020 dues will end July 1, 2020. Keeping your membership current is the easiest way to keep our organization membership whole and healthy. Dues for lapsed members can be paid up to June 30. Any member who has not paid by that time will be dropped from the rolls and must re-apply for membership.
9. **Department Officers and Chairmen** must have their yearend convention book reports to Department Secretary Ginny Rosa by May 30. This is a correction to what was announced.

10. **A special thank you** to all those who attended the Parade of Programs in Grand Junction. I hope everyone was able to learn something new to take back to your Auxiliaries from the training sessions. The Program Chairmen did an outstanding job of promoting their programs and I am sure that you were able to take something back to your Auxiliaries.

BY ORDER OF:

/s/ Patsy Gilmore
Department President

ATTEST:

/s/ Ginny Rosa
Department Secretary