

VETERANS OF FOREIGN WARS OF THE UNITED STATES AUXILIARY  
DEPARTMENT OF COLORADO

GENERAL ORDERS #1

JUNE 13, 2020

All General Orders from the Department President are official and need to be read at the first meeting following receipt before being filed for reference.

**1.** Having been duly elected and installed into the office of President, Department of Colorado, according to the Constitution and Bylaws of the Veterans of Foreign Wars of the United States Auxiliary, I hereby assume command on June 13, 2020. All previously elected, appointed and committeemen's term of office is hereby declared expired and now ineffective.

The following officers have been duly elected and installed at the 96<sup>th</sup> Annual Convention held in Canon City on June 13 and will have full authority to act and shall be obeyed accordingly:

**PRESIDENT:**

Dee Chappell-Haley (2551)  
1103 State Street, Fort Morgan CO 80701

**SR. VICE PRESIDENT:**

Lucille Chavez (4171)  
669 Miller Ct, Lakewood CO 80215

**JR. VICE PRESIDENT:**

Ronald Boone (2121)  
2906 57<sup>th</sup> Ave, Greeley CO 80634

**SECRETARY/TREASURER:**

Cindy Anderson (7945)  
8281 Clay St Unit A, Westminster CO 80031

**CHAPLAIN:**

Philip Reinpold (5812)  
834 W El Portal Drive, Pueblo West CO 81007

**CONDUCTRESS:**

Shauana Merrill (4265)  
1272 Barclay Street, Craig CO 81625

**GUARD:**

Arline Boone (2121)  
2906 57<sup>th</sup> Ave, Greeley CO 80634

**2. Department Officers, Department Chairmen, District Presidents and Auxiliary Presidents:** All communications must be answered promptly, using the proper channels as listed on page 13 of the Booklet of Instructions.

**3. Following are the Program Chairs for the 2020-2021 year:**

Program Coordinator: Philip Reinpold (5812) 834 W El Portal Dr, Pueblo West CO 81007

Americanism: Queenie Barz (5231) PO Box 533, Mancos CO 81328

Auxiliary Achievement: Patsy Gilmore (3917) 1719 Ascot Rd, Colorado Springs CO 80906

Aux. News & CO Veteran: Ann Mauck (2601) 2583 W 82<sup>nd</sup> Ave Unit A, Westminster, CO 80031

Buddy Poppy/National Home: Ron Boone (2121) 2906 57<sup>th</sup> Ave, Greeley CO 80634

Chief of Staff/Extension: Shelley Schlieman (7945) 10001 Alcott St, Federal Heights CO 80260

Community Outreach: Linda Reinpold (5812) 834 W El Portal Dr, Pueblo West CO 81007

Courtesy: Philip Reinpold (5812) 834 W El Portal Dr, Pueblo West CO 81007

Games & Raffles: Kathy Avery (11411) 1940 Valley View Dr, Woodland Park CO 80863

Historian/Media Relations: Cindy Heater (2551) 617 N 3<sup>rd</sup> Ave, Sterling CO 80751  
Hospital: Rena Cales (6461) 7461 Fortman Ave, Fountain CO 80817  
Legislative: Martine Arndt (6461) 445 Palm Springs Way, Colorado Springs CO 80921  
Membership: Pat Garcia (7945) 11299 E 159<sup>th</sup> Pl, Brighton CO 80602  
Mentoring: Colleen Rylant (41) 130 E 22<sup>nd</sup> St, Loveland CO 80537  
President Special Project: Penny Monte (2551) 1025 Linda St Apt 38, Fort Morgan CO 80701  
Scholarships: Patsy Gilmore (3917) 1719 Ascot Road, Colorado Springs CO 80906  
Social Media: Debbie McBride (2551) 1219 S Yosemite Way Unit 64, Denver CO 80247  
Veterans & Military Support: Shelly Hall (9644) 3647 W Union Ave, Denver CO 80236  
Youth: Nadia Flores (899) 20024 County Rd 6, La Jara CO 81140

**4. Department Officers, Department Chairmen, District Presidents and Auxiliary Presidents:** Please place the names of Dee Chappell-Haley, Department President and Cindy Anderson, Department Secretary on your mailing list so all activities will be reported to this office.

**5. All Auxiliary Presidents, District Presidents and Treasurers:** In accordance with the Bylaws, all Treasurers and Presidents must be bonded no later than August 31, 2020.

**6. Auxiliary Presidents and Treasurers:** In accordance with the Department Standing Rules, dues notices will be sent by the Department Treasurer to all unpaid annual members and the cost of postage billed to the Auxiliary unless the Auxiliary Treasurer has notified the Department Treasurer in advance that they have sent out their own Auxiliary Dues Notices.

**7. Auxiliary Secretary and District Secretary:** Please send the names and addresses of the Auxiliary and District Chairmen to the corresponding Department Chairman and Department Secretary using the Chairman 2020-2021 Form provided on the VFW Department website.

**8. District Presidents:** Please send a complete schedule of your District meetings including dates, time, and location to Department Secretary, Cindy Anderson 8281 Clay St. Unit A Westminster CO 80031 or email to codept.secretary@gmail.com. Please do not schedule any District Meetings during Western Conference to be held November 5-8 in Cheyenne, WY.

**9. District Presidents:** Annual Official Visits are very important and must be conducted. The Visiting Official should sign the Secretary's and Treasurer's books only if they are kept according to procedures outlined in the Booklet of Instructions. Every question on the Official Visit Report should be answered. A copy of the W-9 sent to National Headquarters and a copy of the filed 990 or 990N should be provided to the visiting Official. Inspections should be completed by December 31, 2020 if possible.

**10. Auxiliary Treasurers:** Membership dues should be processed promptly through Malta or sent to the Department Treasurer for processing. Do not hold dues. A copy of the application for all new, rejoined, and transferred members must be sent to the Department Treasurer for processing.

**11. Auxiliary and District Trustees:** Audits for the quarter ends of June, September, December, and March must be sent to the Department Treasurer. Audits must be accepted by vote of the Auxiliary before being placed on file with the Department Treasurer within 60 days after the end of the quarter.

**12. Auxiliary Presidents and District Presidents:** A copy of the audit for the period ending June 30 must be provided to your corresponding Commander along with your yearend membership totals as soon as it has been accepted by the membership.

**13. Hospital Reporting:** When filling out the Hospital Section of the Program Report forms, you must indicate if volunteer hours are provided by a VFW or Auxiliary member.

**14. Minutes** of the 96<sup>th</sup> Department Convention held in Canon City, June 13, 2020 will be mailed or emailed to the members of the Convention Composition with the exception of the Delegates. See Section 812B.

**15. Fall Council of Administration and Mini Parade of Programs:** are scheduled for August 15 at Verle Huffman Post 9644. The full schedule and hotel information is posted on the Colorado Department website. Please note that this schedule has been shortened to one day to limit the large group contacts and keep everyone healthy. Lunch will NOT be served at the Post on Saturday. The Council of Administration meeting will begin at 2:00 pm on Saturday August 15. All events on Saturday will be available via Zoom. The invitations will be posted on the Department Website. ALL AUXILIARY MEMBERS ARE ENCOURAGED TO ATTEND ALL FUNCTIONS.

**17. Council of Administration members** please try to attend the COA meeting either in person or by Zoom. We must have a majority of the Council present to have a quorum and be able to conduct business.

**18. The Commander and President's Homecoming** has been postponed to a later date when restrictions have been relaxed. An announcement will be made when the event is rescheduled.

**19. To Department Commander** Bobby Kidd, Department Officers and VFW Members, I hereby pledge the continued support of all the members of the Veterans of Foreign Wars of the United States Auxiliary, Department of Colorado.

BY ORDER OF:  
Dee Chappell-Haley, President

ATTEST:  
Cindy Anderson, Secretary