

**VETERANS OF FOREIGN WARS OF THE UNITED STATES AUXILIARY
DEPARTMENT OF COLORADO**

GENERAL ORDERS #1

JUNE 10, 2023

All General Orders from the Department President are official and need to be read at the first meeting following receipt before being filed for reference.

1. Having been duly elected and installed into the office of President, Department of Colorado, according to the Constitution and Bylaws of the Veterans of Foreign Wars of the United States Auxiliary, I hereby assume command on June 10, 2023. All previously elected, appointed and committeemen's term of office is hereby declared expired and now ineffective.
The following officers have been duly elected and installed at the 99th Annual Convention held in Greeley, CO on June 7-9, 2023, and will have full authority to act and shall be obeyed accordingly:
PRESIDENT: Phil Reinbold (5812) 834 W. El Portal Dr., Pueblo West, CO 81007
SR. VICE PRESIDENT: Nadia Flores (899) 20024 County Road 6, La Jara, CO 81140
JR. VICE PRESIDENT: Rena Cales (6461) 7461 Fortman Ave., Fountain, CO 80817
SECRETARY: Cindy Anderson (7945) 8281 Clay St Unit A, Westminster, CO 80031
TREASURER: Arline "Lennie" Dolan (7945) 1170 Fulton St., Aurora, CO 80010
CHAPLAIN: Sherri Wright (5231) 23620 Road M, Cortez, CO 81321
CONDUCTRESS: Crystal Proffitt (5181) PO Box 564, Dove Creek, CO 81324
GUARD: Heidi Bishop (3917) 4321 County Road 114 S, Alamosa, CO 81101
2. **Department Officers, Department Chairmen, District Presidents, and Auxiliary Presidents:**
All communications must be answered promptly, using the proper channels as listed on page 15 of the Booklet of Instructions.
3. **Following are the Program Chairs for the 2023-24 year:**
Program Coordinator – Shelley Schlieman (7945), 10001 Alcott St, Federal Heights, CO 80260
All State Achievement – Caroline Gelatt (6624) 3201 Claremont Ave, Evans, CO 80620
Americanism – Marilyn Peters (2121), P.O. Box 740, Kersey, CO 80644
Auxiliary News/Colorado Veteran – Ann Mauck (2601), 2583 W 82nd Way Unit A, Westminster, CO 80031
Auxiliary Outreach – Queenie Barz (5231), P. O. Box 533, Mancos, CO 81328
Auxiliary Website – Ann Mauck (2601), 2583 W 82nd Way Unit A, Westminster, CO 80031
Buddy Poppy/National Home – Patricia Rowley-Wilson (2601), 406 S Francis St, Longmont, CO 80501
Chief of Staff - Ext/Revitalization – Linda Reinbold (5812) 834 W El Portal Dr, Pueblo West, CO 81007
Courtesy – Sherri Wright (5231) 23620 Road M, Cortez, CO 81321
Historian/Media Relations – Karrie Grizzell, (2121), 3114 58th Ave, Greeley, CO 80634
Hospital – Brandi Dolan (7945) 16439 E Center Dr, Aurora, CO 80017
Legislative – Pat Garcia (7945) 11299 E 159th St, Brighton, CO 80602
Membership /Recruitment – Lucille Chavez (4171), 1710 Pierce St, Unit 206, Lakewood, CO 80214
Mentoring for Leadership – Ginny Rosa (12009) 416 S Pine Dr, Bailey, CO 80421
President's Project – Queenie Barz (5231), P. O. Box 533, Mancos, CO 81328
Scholarships – Crystal Proffitt (5181) PO Box 564, Dove Creek, CO 81324
Veterans/Family Support – Brigitte Dolan (7945), 2314 S Fundy Way, Aurora, CO 80013
Youth Activities – Kristi Wood (7945) 11097 E 162nd Pl, Brighton, CO 80602
Ways & Means – Alice Smith (4171), 4592 S. Deviney St, Morrison, CO 80465
4. **Department Officers, Department Chairmen, District Presidents, and Auxiliary Presidents:**
Please place the names of Phil Reinbold, Department President and Cindy Anderson, Department Secretary on your mailing list so all activities will be report to this office.
5. **All Auxiliary Presidents, District Presidents, and Treasurers:** In accordance with the Bylaws, all Presidents and Treasurers must be bonded no later than August 31, 2023.
6. **Auxiliary Presidents and Treasurers:** In accordance with the change to Department Standing Rules dues notices will be sent by the Department Treasurer to all unpaid annual members and the cost of postage billed to the Auxiliary unless the Auxiliary Treasurer has notified the Department Treasurer in advance that they have sent out their own Auxiliary Dues Notices.

7. **Auxiliary Secretary and District Secretary:** Please send the names and addresses of the Auxiliary and District Chairmen to the corresponding Department Chairman and Department Secretary using the 2023-2024 Form provided on the VFW Department website.
8. **District Presidents:** Please send a complete schedule of your District meetings including dates, time, and location to Department Secretary Cindy Anderson, 8281 Clay St. Unit A, Westminster, CO 80031. Please do not schedule any District Meetings during Western Conference to be held November 2-5, Salt Lake City, Utah.
9. **District Presidents:** Annual Official Visits are very important and must be conducted. The Visiting Official should sign the Secretary's and Treasurer's books only if they are kept according to the procedures outlined in the Booklet of Instructions. Every question on the Official Visit Report should be answered. A copy of the W-9 sent to National Headquarters and a copy of the filed 990 or 990-N should be provided to the Visiting Official. Inspections should be completed by December 31, 2023.
10. **Auxiliary Treasurers:** Membership dues should be processed promptly through Malta or sent to the Department Treasurer for processing. Do not hold dues. A copy of the application for all new and rejoined members should be sent to the Department Treasurer for processing.
11. **Auxiliary and District Trustees:** Audits for the quarter ends of June, September, December, and March must be sent to the Department Treasurer. Audits must be accepted by vote of the Auxiliary before being placed on file with the Department Treasurer within 60 days after the end of the quarter.
12. **Auxiliary Presidents and District Presidents:** Within 30 days after induction into office, the President shall submit to the Commander of the respective District or Post a copy of the last quarterly audit, membership status report and such additional reports as may be required by the liaison committee as soon as it has been accepted by the membership. See Section 810.
13. **Program Reporting:** Reporting for the current program year is from April 1, 2023, through March 31, 2024. All activities reported must take place during that period. All reporting must be done through the VFW Department website at vfwco.org. No paper reports will be accepted. Program chairman will be notified that you have reported and will record your cash, hours, and miles for the year.
14. **Minutes** of the 99th Department Convention held in Greeley, CO, June 7-10, 2023 will be mailed or emailed to the members of the Convention Composition, except for the Delegates. See Section 812B.
15. **Fall Council of Administration Meeting and Parade of Programs:** are scheduled for August 19-20 at Burlington hosted by Post 6491. The full schedule will be posted on the Colorado Department website. Workshops will be held on August 19 beginning at 8:30 AM. The Parade of Programs will begin at 1:30 PM on Saturday August 19. The Joint Meeting will be held on Sunday, August 20 starting at 8:30 at Spices on the Green, 46860 Snead Dr, Burlington. Separate meetings to follow. Meals will be on your own. **ALL AUXILIARY MEMBERS ARE ENCOURAGED TO ATTEND ALL FUNCTIONS.**
16. **Council of Administration members** please try to attend the Council of Administration meetings. We must have a majority of the Council present to have a quorum and be able to conduct any business.
17. **Homecoming** details are to be determined at a later date.
18. **To** Department Commander John Keene, Department Officers, and VFW, I hereby pledge the continued support of all the members of the Veterans of Foreign Wars of the United States Auxiliary, Department of Colorado.

BY ORDER OF:
Phil Reinpold
Department President

ATTESTED TO:
Cindy Anderson
Department Secretary